

## Haida Child & Family Services

---

**Masset Office:**

P.O. Box 86  
247 Eagle Road  
Masset, B.C. V0T 1M0

Telephone: 250-626-5257  
Facsimile: 250-626-5287

**Skidegate Office:**

Mail to Massett Office.  
191 "A" - 3<sup>rd</sup> Avenue  
Skidegate, B.C. V0T 1S1

Telephone: 250-559-8400  
Facsimile: 250-559-7746

---

### Internal / External Job Posting Haida Child & Family Services Part-time Cleaner

**Permanent Part-time:** 5 hrs per week

**Classification:** Janitor

**Rate of pay:** \$13.24 (JJEP Wage Grid Level 3)

**Reporting to:** Executive Director

**Location:** Skidegate HCFSS office

This position requires Union membership therefore, would become a member of the BCGEU. At times the employee may be required to use their own vehicle in the performance of their duties.

Job summary:

- Dust office desks and furniture
- Clean floors, vacuum, damp mop or polish floors when necessary
- Mopping and sweeping carpet and tile floors
- Dusting and wet wiping all surfaces

For complete job description please contact: [Lyndale.George@hcfss.bc.ca](mailto:Lyndale.George@hcfss.bc.ca) cc [Karen.Wainwright@hcfss.bc.ca](mailto:Karen.Wainwright@hcfss.bc.ca) or drop by our office at 191 "A" - 3<sup>rd</sup> Avenue, Skidegate.

Qualifications: Grade 10

To be considered please submit cover letter and resume **by 4:30 pm on Friday**, to above emails or fax: 250 626-5287

---